



# AKASH DEVKAR

DATA ANALYST

## SUMMARY

Insightful and detail-oriented individual seeking an entry level Data Analyst position. Looking forward to adapt & implement my technical and data analysis skills in the new environment and to work as a team.

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 devkarakash100@gmail.com

 Mumbai - 400068

## EDUCATION

### Post Graduate Programme in Data Science

Jun 2022 - Oct 2023

- MIT World Peace University, Pune

### Bachelors Degree in Computer Science

Aug 2014 - Jan 2024

- University of Mumbai

### Diploma in Cyber Law

Oct 2019 - Jul 2020

- Asian School of Cyber Laws - Mumbai

## SKILLS

- Programming languages
- Data Visualizing Tools
- Statistical Analysis
- Machine Learning
- Data Management
- Problem-Solving Abilities
- Attention to Details

## TOOLS

- Tableau
- Power BI
- SQL
- Python
- R Language
- MS Advanced Excel

## LANGUAGES

- English
- Hindi
- Marathi

## WORK EXPERIENCE

### Alok Impex Pvt. Ltd (KGK Diamonds) - Mumbai

Feb 2020 - Dec 2023

Sales Support Executive in NY-Back Office department

- Managed and maintained large volume of data, ensuring accuracy, and confidentiality.
- Used Microsoft Excel to create and update spreadsheets for inventory tracking, customer information, and financial records.
- Prepared, reviewed, and organized various documents such as invoices, purchase orders, and reports.
- Handled various inquiries, and resolved issues within the given deadline.

### Intelenet - Mumbai

Jun 2018 - Jan 2020

Back Office Executive

- Assisted in resolving customer inquiries and complaints through effective communication and problem-solving skills.
- Provided administrative support to front office staff.
- Conducted data entry activities

### TCI Tech Foundation - Bangalore

Feb 2018 - Mar 2018

Intern - Software Testing Team

- Made valuable contributions to Online Job Portal Project.
- Assisted in Application Development and Testing.

## PROJECTS

### Mentor-Mind Project 1 : ARKA Mediaworks

Certificate No. MM-14457

**Description:** Build a Movie Recommender System to recommend movies based on choices using open source data in Python.

**Key Skills:** Statistics, Data Handling, Data manipulation, Data Analysis, Graph Plotting, Filtering.

### Mentor-Mind Project 2 : Chit-Monks

Certificate No. MM-16360

**Description:** Build a model to predict stock market performance using LSTM.

**Key Skills:** LSTM, Predictive Analysis, Data Collection & Cleaning, Time Series Analysis, Deep Learning.